



Ministry Team Descriptions

WORSHIP

with hope

Worship Ministry

- **Worship: Contemporary Team (9:00 am)**
- **Worship: Traditional Team (11:00 am)**
- **Worship: Saturday Team (5:30 pm)**

These three Worship Teams work with the ministerial staff in planning and creating an effective worship life within the congregation. Issues of liturgical and theological themes, music, and special seasonal celebrations are part of these teams' focus of discussion. These teams, rather than focusing on the mechanics of the service itself, focus on the evolving meaning of worship in the life of Beargrass Christian Church. These teams will also develop and support dramatic productions, visual and expressive arts, and other art forms that relate to spirituality and enhance the worship service.

Worship Support Team—schedules greeters and servers at all official functions of Beargrass Christian Church where such services are normally necessary. In addition, the team ensures the proper preparation and serving of communion at all official church services. This team oversees the activities of the Serving Teams and Greeting Teams.

Multi-Media Team—provides media support for worship and other gatherings. This ministry is responsible for coordinating and scheduling the Sound Team to operate / monitor the sound system and the Visual Media Team to operate the projection system at all official functions of the church. It is also responsible for scheduling the Recording Team to record the weekly worship services and provide recordings on various media for homebound members, the webstie and and for distribution to the congregation as a whole.

Seasonal Worship Support Team—coordinates special features and decorations for Advent-Christmas, Lent-Easter and other special times of the year.

GROW

together as a community of faith

Faith Development Ministry

Adult Ministry Team—provides oversight for the various programs offered to adults at Beargrass Christian Church. This team, working with the Minister of Faith Development, is responsible for such programming areas as adult Sunday school; faith development; small groups such as DWM circles, men's ministries, older adult ministries, single adults, and single parents; enrichment seminars, and other educational programs, as appropriate.

Children's Ministry Team—provides oversight for the various services provided the children (infants through fifth grade) of Beargrass Christian Church. The team, working with the Minister of Faith Development, Children's Ministry Coordinator and Young Children's Coordinator, is responsible for all programs involving the children of Beargrass Christian Church, including children's Sunday School, Vacation Bible School, JYF, and children's choirs.

Green Chalice Team—provides education to the congregation about ways to care for God's creation.; works to promote initiatives and practices that help the congregation be a partner in caring for creation.; connects the congregation to spiritual practice and creation consciousness.

Library/History Team—documents and perpetuates the recorded history of Beargrass Christian Church. It also ensures that appropriate historical documents are forwarded to the Disciples of Christ Historical Society archives maintained in Tennessee. This team also maintains the library of Beargrass Christian Church. These responsibilities include, but are not limited to: ensuring the appropriateness of all media (books and audio-visual media); maintaining the inventory system; ensuring the proper accounting and whereabouts for all media; purchasing additional media; and overseeing the acquisition and maintenance of audio-visual equipment.

Youth Ministry Team—provides oversight for the various ministries offered the youth (sixth grade through high school) of Beargrass Christian Church. Working with the Minister of Youth & Young Adults and other ministers, where appropriate, the team is responsible for youth Sunday School, youth council, Chi Rho, CYF, summer camps, youth trips, youth choirs, and all other activities involving the youth of Beargrass Christian Church. The team is guided by an annual budget which, once approved by the Board, will be followed for the year.

Young Adult Ministry Team—provides oversight for the various ministries offered for young adults at Beargrass Christian Church. Working with the Minister of Youth & Young Adults and other ministers, where appropriate, the team is responsible for young adult Sunday School, study groups and other activities for college age and young adults typically ranging from post high school to mid-thirties. The team evaluates and starts new ministries as necessary.

Evangelism Ministry

Evangelism Team—provides an organized approach to ensuring all visitors to Beargrass Christian Church are called upon within a timely manner and made to feel welcome whenever they attend any official functions of the Church. This group maintains active contact with people visiting the church and considering membership or becoming regular attendees. This team helps each new member discover small group activities and areas of church service so that new members immediately feel they are an important part of the church. This team also helps new members identify and develop areas of individual spiritual growth. The team is responsible for obtaining information and photographing each new member as they join, maintaining the new member board in the sanctuary lobby, and delivering and explaining the church packet for new members. This team is responsible for new members and regular attendees during their first year of regular involvement at Beargrass. After the first year, the Pastoral Care Team will take over responsibility for nurturing members.

Farmers Market Team—sets policies and provides administrative oversight for the St Matthews Farmers Market at Beargrass. Recruits, selects and coordinates producers. Hires Saturday market manager. Recruits and plans music and events at the market. Directs advertising

and communication (e.g. e-newsletter, website). In conjunction with the Evangelism Team, coordinates Beargrass' outreach efforts at the market.

Recreational Ministry Team—oversees and coordinates the ministry that Beargrass provides through recreational activities for all ages.

SERVE

with generosity and a passion for justice

Outreach Ministry

Outreach Ministry Team—coordinates existing and initiates new opportunities for hands-on outreach at different helping organizations (e.g. Fed with Faith, Habitat for Humanity, St Matthews Area Ministries, Prison Re-entry Ministry).

—also provides oversight for our monetary support to various missions and other outreach efforts. The team recommends annually those programs to receive budgeted funds of Beargrass and works with the ministerial staff to determine the continued appropriate selection of recipients of this support. In addition, the team actively informs and educates the congregation concerning the groups and programs who receive outreach funds from Beargrass.

—In addition, this team selects qualified students to receive various scholarships available from Beargrass Christian Church and its Perpetual Endowment Fund (RW Van Nostrand Scholarships, Keith Knopf Memorial Music Scholarship, and Gladys Wilson Gibson Scholarship) and stays informed about Beargrass Scholarships awarded to theological students by Lexington Theological Seminary. This team also administers the Elsie Calvert Outreach Seed Fund.

Congregational Care Ministry

Pastoral Care Team—focuses on offering care and support to members through consistent visitation of those who are homebound, hospitalized, and in nursing homes, coordinating transportation for those who need rides to church on Sunday mornings; contacting

recent inactive members, and organizing pastoral care seminars for the community and church throughout the year. This team offers training/support for those interested in serving through visitation and/or call ministries of the church. The pastoral care team also offers support and encouragement in the midst of death and grief, seeks to organize support groups as needed, maintains a card ministry, homebound communion, flowers for worship, and an on-going list of prayer concerns/needs.

Hospitality Team—coordinates Wed. night dinner preparation and hosting throughout the school year, as well as, plans and oversees the preparation and serving of food and refreshments at any church function as requested by the ministerial staff or officers of the Board. This team recruits additional members as necessary to assist them in serving.

Health Ministry Team—seeks to promote physical and emotional health among members of the congregation and community through education (articles and seminars), health screenings (monthly blood pressure), and other programs.

Administration Ministry

Facilities Committee—oversees all property-related matters of the church. Such matters will include, but not be limited to, determining and submitting for budgetary approval all property expenditures, including replacement / addition of equipment, maintenance and routine janitorial services, and grounds maintenance as appropriate.

Finance & Budget Committee—oversees all fiscal aspects of Beargrass Christian Church. Responsibilities include monthly oversight of the operating finances of the church; review, approval, and submission of the annual operating budget to the Ministry Leadership Team and the Board; execution of treasury functions, including collecting, depositing, and accounting for funds received during any official church service, investment of excess funds, and, as necessary, arrangements for borrowing funds, subject to approval of the Ministry Leadership Team and the Board. A sub-group oversees the insurance needs of the church; these include, but are not limited to, health, property, worker's compensation, vehicle and general liability insurance needs. The

insurance group seeks bids on scheduled renewal dates, evaluates those bids, and recommends the appropriate insurance to the Ministry Leadership Team. The Finance & Budget Team is led by the treasurer of the church.

Legal Team—oversees all legal needs of the church. This includes, but is not limited to, internal issues such as changes to the church by-laws or any external legal matters. This team will also oversee protecting the general safety of all persons who come to the church. The finance & budget team may also consult the legal team on insurance policies.

Nominating Committee—develops criteria and expectations for the roles of officers, elders and deacons; assesses active elders and deacons as to their continued desire to serve and meet the criteria and expectations and removes those who are unwilling to meet these expectations. The team also identifies the church's numerical need for elders and deacons and identifies and sends qualified members of the congregation as candidates for elders and deacons to the Ministry Leadership Team and the Board for consideration. In addition, the Nominating Team presents nominees to serve as Board chair, chair-elect, treasurer, and secretary; nominees for the honor of Elder Emeritus; and nominees for serving as Trustees of the Endowment Fund. The Nominating Team is chaired by the immediate past chair of the Official Board.

Personnel Committee—oversees all personnel needs of Beargrass Christian Church. This includes, after consultation with the senior minister, approving all additions and terminations of church employees and setting the compensation and benefit packages of all church lay and ministerial employees.